

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date 15 January 2014

Report of: Director of Community

Subject: PRELIMINARY OVERALL REVIEW OF THE WORK PROGRAMME
FOR 2013/14 AND DRAFT PROGRAMME FOR 2014/15

SUMMARY

At the meeting of the Panel on 5 March 2014, members will be asked to review the outcome of the work programme for the current year, 2013/14. Also at that meeting, the Panel will need to finalise the draft work programme for next year, 2014/15.

This report contains details of the Panel's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for 2014/15.

RECOMMENDATION

The Panel is invited to give consideration to the 2013/14 work programme and to the preparation of a draft work programme for 2014/15.

INTRODUCTION

1. Initial consideration of the outcomes from the work programme for the current year (2013/14) will be reviewed at the Panel's meeting on 5 March 2014. At the same time, it will be necessary for the Panel to finalise its work programme for the next municipal year (2014/15).
2. In order to assist the process, members are invited to consider both issues at this meeting.

REVISIONS TO WORK PROGRAMME FOR 2013/14

3. The Panel is requested to note and approve the following amendments to the current work programme:-
 - (i) Fareham Leisure Centre - A presentation by Sports and Leisure Management Ltd. outlining proposals for refurbishing and upgrading the wet side facilities (swimming pool and changing facilities) to be added to the agenda for this meeting;
 - (ii) A presentation on Park Lane Vision – (Update) to be added to the work programme for the meeting on 5 March 2014; and
 - (iii) To note that because the Annual Council meeting does not take place until late May, the Panel meeting scheduled for 14 May 2014 falls within the current municipal year and this meeting date has therefore has been added to the current work programme.

A copy of the updated work programme for 2013/14 is attached at Appendix A.

WORK PROGRAMME – NEXT YEAR 2014/15

Scrutiny Board Responsibilities

4. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions.
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

5. The Policy Development and Review Panels are responsible for preparing their own work programmes. Those programmes should take account of the role of the Panels to:
- assist in the development and formulation of policy.
 - report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council.
6. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

7. Members are invited to consider policy development and formulation items for the work programme for 2014/15. It has previously been suggested that a few items of major significance be chosen.
8. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
9. At this stage, proposed items for consideration by the Panel during the next year are:-

<u>MEETING DATES FOR 2014/15</u>	
23 July 2014	Review of the work programme 2014/15
3 September 2014	Review of the work programme 2014/15
5 November 2014	Review of the work programme 2014/15
14 January 2015	Preliminary overall review of work programme 2014/15 and draft 2015/16

4 March 2015	Final review of work programme for 2014/15 and draft 2015/16
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11. Other general items may arise during the year, such as responding to consultation requests by the Government.
12. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

- 13 . There are no significant risk considerations in relation to this report

CONCLUSION

14. Members are invited to give preliminary consideration to the outcome of the Panel's work programme for the current year. In addition, members are asked to start drawing up an outline of a draft work programme for next year, 2014/15. Further consideration can then be given to these matters at the meeting on 5 March 2014.

APPENDIX A - Leisure and Community Policy Development and Review Panel Current Work Programme for 2013/14

Background Papers: None

Reference Papers:

Leisure and Community Policy Development and Review Panel 6 November 2013 (Minute 7)

Report to Council –12 December 2013 –Schedule of Meetings 2014/15

Enquiries:

For further information on this report please contact Martyn George, Director of Community (Ext 4400)

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**WORK PROGRAMME FOR 2013/14 - LEISURE AND COMMUNITY POLICY
DEVELOPMENT AND REVIEW PANEL**

MEETING DATES FOR 2013/14	ITEMS
15 May 2013	<p>Introduction to the role of the Panel</p> <ul style="list-style-type: none">• Introduction to Key Staff• Achievements 2012/13• Challenges and Priorities for 2013/14• Review of the work programme for 2013/14
24 July 2013	<ul style="list-style-type: none">• Review of the work programme 2013/14• Presentation - Countryside Sites Nature Conservation• Leisure Strategy Review• Portchester MUGA - Results of Consultation• Proposals to Commemorate the Centenary of WW1 and the 70th Anniversary of D Day
4 September 2013	<ul style="list-style-type: none">• Review of the work programme 2013/14• Open Spaces Improvement Programme• Community Action Fareham SLA Review• Presentation - Proposals for Bath Lane Recreation Ground
6 November 2013	<ul style="list-style-type: none">• Review of the work programme for 2013/14• Ferneham Hall Performance Review 2012/13• Verbal update on the future of Westbury Manor Museum

15 January 2014	<ul style="list-style-type: none">• Presentation – Fareham Leisure Centre - refurbishment of swimming pool and changing facilities• Presentation - Fareham Savers Credit Union Review• Review of Community Buildings - results of Titchfield CATS Area Needs Assessment• Preliminary overall review of work programme 2013/14 and draft 2014/15
5 March 2014	<ul style="list-style-type: none">• Final review of work programme for 2013/14 and draft for 2014/15• Fareham Leisure Centre Performance Review• Presentation – Park Lane Vision (Update)
14 May 2014	<ul style="list-style-type: none">• Review of the work programme for 2014/15

Unallocated Item:

(i) Hampshire County Council review of Community Sector Funding.